

TRUCKER'S INCOME & EXPENSE WORKSHEET

YEAR _____

NAME _____ Federal ID # _____

NAME OF BUSINESS _____

ADDRESS OF BUSINESS _____

How many months was this business in operation during the year? 12 Months ☐ OR From _____ Through _____

How many hours during the year did you and/or your spouse devote to this business? FULL TIME ☐ OR # of hours _____

Is any portion of your investment in this business *not* subject to payback by you? YES ☐ NO ☐

▼ BUSINESS INCOME ▼

| | | |
|---------------------|--|--|
| LINEHAUL TRUCKING | | 1099 – MISC. Bring in ALL 1099s received. Do your records agree with the amount reported? YES <input type="checkbox"/> NO <input type="checkbox"/> Did you receive \$10,000.00 in actual cash from any individual at any one time—or in accumulated amounts—during this tax year? |
| FUEL SURCHARGE | | |
| PICKUP AND DELIVERY | | |
| TRUCK RENTAL FEES | | |
| OTHER INCOME | | |

▼ Sales of Equipment, Machinery, Land, Buildings Held for Business Use ▼

| Kind of Property | Date Acquired | Date Sold | Gross Sales Price | Expenses of Sale | Original Cost |
|------------------|---------------|-----------|-------------------|------------------|---------------|
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▼ CAR and TRUCK EXPENSES (personal vehicle) ▼

| | VEHICLE 1 | VEHICLE 2 |
|--|-----------|-----------|
| Year and Make of Vehicle | | |
| Date Purchased (month, date and year) | | |
| Ending Odometer Reading (December 31) | | |
| Beginning Odometer Reading (January 1) | — | — |
| Total Miles Driven (End Odo – Begin Odo) | | |
| Total Business Miles (do you have another vehicle?) | | |
| Total Commuting Miles | | |
| Parking Fees and Tolls | | |
| License Plates | | |
| Interest | | |
| <i>Continue only if you take actual expense (must use actual expense if you lease)</i> | | |
| Gas, oil, lube, repairs, tires, batteries, insurance, supplies, wash, wax, etc. | | |
| Lease Costs | | |

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| <input checked="" type="checkbox"/> BUSINESS MILES (examples) _____ Job seeking miles _____ Out-of-town business _____ Bank trips _____ Business meetings _____ Other temp. locations _____ Other |
| <input checked="" type="checkbox"/> COMMUTING MILES _____ To truck or business location |
| Mfg. gross vehicle weight (check one): _____ 6000 lbs. or less _____ Over 6000 lbs. |

TRUCKER'S EXPENSES (continued)

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| ADVERTISING/PROMOTION: Ads, business cards, greeting cards, etc. | EXPENSES (AWAY FROM HOME OVERNIGHT): Lodging |
| COMMISSIONS & FEES PAID: Lumper/Helper | Meals & tips (keep total separate from other costs) |
| EMPLOYEE BENEFITS: Health Insurance, company party, mileage reimbursements, etc. | Other (incidentals, laundry, etc.) |
| FUEL: Tractor fuel | Convention fees |
| Reefer fuel | Airplane or train fares |
| INSURANCE: Worker's comp, business liability, truck insurance, etc. | Auto rental, taxis or bus fares |
| INTEREST: Mortgage (business bldg.): Paid to financial institution | MEALS & ENTERTAINMENT: Business meals |
| Paid to individual | Gifts (limited to \$25 per individual or couple) |
| OTHER INTEREST: Truck loans | Tickets |
| Equipment loans | Tickets to qualified charitable events |
| Business only credit card | UTILITIES & TELEPHONE: Electricity (business) |
| LEGAL & PROFESSIONAL: Attorney fees for business, accounting fees, bonds, permits, etc. | Natural gas/heating fuel (business) |
| OFFICE EXPENSE: postage, stationery, office supplies, bank charges, pens, faxes, etc. | Garbage, water, sewer (business) |
| PENSION/PROFIT SHARING: Employees only | Telephone (bus. line, second line, other options) |
| RENT/LEASE: Truck lease | Business long distance (from home telephone) |
| Machinery and equipment | Fax transmissions, paging svcs, cellular svcs |
| Other bus. property, locker fees | WAGES: (bring your copy of W-2s/941s if they have been filed) |
| REPAIRS & MAINTENANCE: Truck, equipment, etc. | Wages to spouse (subject to Soc.Sec. and Medicare tax) |
| SUPPLIES: Maps, safety supplies | Children under 18 (not subject to Soc.Sec. and Medicare tax) |
| Small tools | Other |
| TAXES: Tolls and scale fees | OTHER EXPENSES (not listed elsewhere): Bank charges |
| Licenses and permits | Dues & Publications (assn/union dues) |
| Fuel taxes | Education |
| Highway use taxes | Job Related Testing |
| Real estate of business building & land | Loading/unloading |
| Payroll | Road services |
| TRAVEL (number of nights away): City _____ Nights out _____ City _____ Nights out _____ City _____ Nights out _____ City _____ Nights out _____ City _____ Nights out _____ City _____ Nights out _____ | Tires and tubes |
| | Uniforms and cleaning |
| | Washing and cleaning |
| | Other |

EQUIPMENT PURCHASED

Radio, pager, cellular phone, answering machine, other...

| Item Purchased | Date Purchased | Cost (including sales tax) | Item Traded | Additional Cash Paid | Traded with Related Property | Other Information |
|----------------|----------------|----------------------------|-------------|----------------------|------------------------------|-------------------|
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♦ 1099s: Amounts of \$600.00 or more paid to individuals (not corporations) for rent, interest, or services rendered to you in your business, require information returns to be filed by payer.

Due date of return is January 31. Nonfiling penalty can be \$150 per recipient. If recipient does not furnish you with his/her Social Security Number, you are required to withhold 31% of the payment(s).

| Name | Address | Social Security # | Amount | Purpose of Payment |
|------|---------|-------------------|--------|--------------------|
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Sign here _____
 W-9s (Request for Payee's Social Security #) are available.